

SITE PLAN APPLICATION

Zoning Board of Appeals Village of East Nassau, Rensselaer County, New York

Instructions:

This application should be used for all land use proposals that require site plan review and approval under the Village of East Nassau Land Use and Development Regulations. Fully complete this application. Write "NA" when not applicable.

OFFICE USE ONLY

Application Number _____
Received: _____
Fee: amount \$ _____; paid on: _____
Date Application Determined Complete _____
Date of Public Hearing (if any) _____
Decision Date _____
Approved ____ / Denied ____

A. APPLICANT INFORMATION

1. Name _____

Address _____

Telephone & email _____

2. Street address and tax map identification number of parcel of property that is subject to site plan review: _____

3. Relationship of Applicant to subject property:

_____ Owner; _____ Contract Vendee; _____ Other: (describe) _____

4. If the Applicant is not the owner of the subject property, please furnish the following information with respect to the owner of the property and provide written consent of owner to make this Application:

Name _____

Address _____

Telephone & email _____

5. If the Applicant is being represented by an attorney, engineer, surveyor or other agent, please provide the following information:

Name _____

Firm _____

Address _____

Telephone & email: _____

6. The Applicant has: (check all that apply)

_____ submitted a Sketch Plan prior to this application.

_____ attended a Sketch Plan Conference.

B. SITE PLAN INFORMATION

1. Describe the existing use of the subject property and any buildings and improvements currently existing on the subject property: _____

2. Describe the proposed use of the subject property and any buildings and improvements proposed for the subject property: _____

3. Identify the Zoning District in which the property is located:

_____ Hamlet; _____ Rural Residential; _____ Waterfront Residential;

4. Is a special use permit also required for the proposed use: yes _____; no _____.

If yes, what is the status of the special use permit:

date applied for: _____; pending: _____; approved: _____.

5. Total number of acres of the subject parcel: _____

6. Total area of subject parcel to be developed: _____ acres.

7. List the roads bordering the subject parcel: _____

8. Is the subject parcel within 500 feet of a municipal boundary, county highway, state highway or county or state park or recreational area? _____
9. Describe the subject parcel and any natural features of the subject property such as ponds, streams, wetlands, steep slopes, wooded areas, fields: _____

10. Describe existing uses in the vicinity of the subject parcel (check all that apply):
 _____ residential
 _____ commercial
 _____ agricultural
 _____ Other (describe): _____

11. Describe present or proposed easements, deed covenants, or other restrictions:

C. Owners of Nearby Properties

A. Please list the names and addresses of owners of any parcel of land located adjacent to the borders of the subject parcel.

Name _____

Address _____

City _____ State _____ Zip Code _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Note: If more space is needed, please attach a separate sheet with the above information included. Note if the Zoning Board of Appeals determines that a public hearing is required, the public hearing notice will be mailed to the above-listed property owners and if all such owners are not properly identified, the result may be further delay in the process.

D. SUBMISSION REQUIREMENTS

You must submit an original and seven (7) copies of this Application together with eight (8) copies of the proposed site plan and an original and seven (7) copies of the environmental assessment form (EAF), with Part 1 of the EAF form completed. The site plan and all required information must conform to the requirements set forth in Article VII, Section 2 of the Village of East Nassau Land Use and Development Regulations. All materials should be submitted at least ten (10) days before the scheduled meeting.

() Required fee of \$25.00 is attached. (Payable to “Village of East Nassau”)

Date: _____

Signature _____ Title _____

Printed Name _____

Please Note: If Applicant is a corporation, signature should be that of an officer of said corporation and the position or title of the officer should be stated.